



FY2014 (7/1/13 – 6/30/14) Annual Work Plan Whitman Conservation District

For More Information Contact: Nancy Hoobler at NancyWhitmanCD@gmail.com or 509.397.4636x120



Mission of the Whitman Conservation District

The Mission of the Whitman Conservation District is to promote the wise, ethical and sustainable use of natural resources by leadership in the education and assistance of all people in the District. The Whitman Conservation District will promote the implementation of the best available conservation measures and provide a forum for local input on natural resource issues.

Natural Resource Priorities

(see long range plan for data and information on natural resource priorities)

Water Quality

Soil Quality

Livestock

Quality of Life & Education

District Operations

Natural Resource Priority Program Area:

Water Quality

Goal(s): Goal:

By June 2018 have a demonstrated increase in: participation by livestock operators to have a plan in place addressing water quality issues; riparian areas along streams managed efficiently, runoff from livestock feeding areas eliminated; increase awareness of CREP and CCRP programs to buffer waterways; reduction of most regulators' concerns in the District.

Natural Resource Measurable Result Objective:

- Controlling sediment loading to streams along 2 miles of stream/rivers
- Increase participation in monitoring for temperature and turbidity in district streams by 2 landowners

Programmatic Measurable Result Objective:

- Landowners interested in alternatives to managing riparian areas for undesirable plant species on 2 farms with overall impact on 2,000 acres
- Increase interest in 5 Star Watershed Stewardship program by 5 producers
- Educate the public of the different types of pollutants contributed to streams/rivers from urban development by using news media links, websites, face book, etc.

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- Decrease in interest by regulating agencies and increased support by public for conservation program activities

Funding Source(s): WSCC Funding (Category 1, 2, 3), Cost-Share Grants, NRCS-CCRP, CREP, EQIP grants

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Provide technical assistance for the implementation of Best Management Practices / Principles (4 cooperators)	7/13 – 6/14	<i>District Coordinator</i>	20	\$3612.80	\$22.58 composite rate
Develop and implement a producer-led water quality sampling, monitoring and management program for addressing non-point source water quality issues (3 Cooperators)	7/13 – 6/14	<i>District Coordinator</i>	5	\$903.20	
Cooperate with WSU County Extension on Riparian Area Study	7/13 – 6/14	<i>District Coordinator</i>	3	\$541.92	
Cost-Share for doing conservation practices with options identified through evaluation with the producer, implementation attached with education project. (7 practices)	7/13 – 6/14	<i>District Coordinator</i>	30	\$10419.20	Includes cost share
Cooperate with local producers and organizations on water quality activities	7/13 – 6/14	<i>District Coordinator</i>	10	\$1806.40	
Shop Talk: Water quality testing training (preventive maintenance) and monitoring stream bank management (measuring disturbance)	7/13 – 6/14	<i>District Coordinator</i>	10	\$1806.40	
			78	\$19089.92	

Natural Resource Priority Program Area:

Livestock

Goal(s):

By June 2018 have a demonstrated increase in: Partnering with the 5 Star Watershed Stewardship program; collaborate with Whitman County Extension and Whitman County Cattlemen Association on grazing alternatives; increase public perception of the positive aspects of ranching on private and public land; increase the public awareness to the benefits of cohabitation for wildlife and livestock; increase awareness of best management practices by ranchers; reduce regulators' concerns in well managed livestock operations

Natural Resource Measurable Result Objective:

Programmatic Measurable Result Objectives:

- Increase 5 Star program to 3 Whitman Conservation District livestock operators

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- 4 livestock producers to incorporate different grazing practices to increase production, and manage undesirable plant species in pastures and rangelands.
- Assist 2 producers with water quality monitoring practices
- Partner with Whitman County Extension, Whitman County Cattlemen Association, NRCS/FSA and Washington Fish and Wildlife doing an educational workshop on grazing plans and conservation system implementation on CRP and riparian areas
- Development of 2 grazing management plans including incorporating livestock practices with the CRP take out process
- Increase government and public awareness to the benefits of cohabitation of wildlife and livestock using media outlets (websites, face book, news media)
- Reduce regulators' concerns on well managed livestock operations

Funding Source(s): WSCC Funding (Category 1, 2, 3), Cost-Share Grants, NRCS-CCRP, CREP, EQIP grants

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Development of 2 livestock management plans	7/13 – 6/14	District Coordinator	10	\$1806.40	
Assist 2 producers with water quality monitoring practices	7/13 – 6/14	District Coordinator	10	\$1806.40	
Work with 3 livestock operators to promote the 5 Star program	7/13 – 6/14	District Coordinator & Supervisor	3	\$541.92	
Do an educational workshop with partners on grazing plans and conservation system implementation	7/13 – 6/14	District Coordinator & Supervisor	10	\$1806.40	
Technical assistance and/or cost share with 4 livestock producers to incorporate different practices to increase production, and manage undesirable plant species in pastures and rangelands	7/13 – 6/14	District Coordinator & Supervisor	10	\$1806.40 \$5,000.00	Includes cost share
			43	\$12,767.52	

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Natural Resource Priority Program Area:**Soil Quality****Goal(s):**

By June 2018 have a demonstrated increase in: producers transitioning from a conventional tillage system to direct seed/mulch till system; promote cover crops as an alternative to chemical fallow, facilitating shop talks covering topics relating to cover crops to benefit soil health and weed suppression; increase public perception of the positive aspects of farming on private lands; alternatives to agriculture burning; alternatives for CRP takeout practices

Natural Resource Measurable Result Objective:

- Reduction in soil erosion on 2,000 acres
- 2 practices implemented to reduce/eliminate use of chemical sprays to control undesirable plants

Programmatic Measurable Result Objectives:

- Increase soil testing by producers to demonstrate improvements in soil health
- 2 producers involved in monitoring programs on sediment movement
- 4 of producers participating in an alternative CRP takeout program
- Demonstrate to producers the benefits of planting multispecies cover crops by cost sharing on 2 acres planted to cover crops working with researchers on demonstration areas
- Educate the public on the benefits of growing their own food crops by sponsoring workshops, educational programs and shop talks
- Increase public participation in district supported programs
- Reduction in acres permitted to burn by 2%
- Promote alternatives to burning residue (grazing, direct seed)

Funding Source(s): WSCC Funding (Category 1, 2, 3), Cost-Share Grants, NRCS-CCRP, CREP, EQIP grants

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Provide technical assistance and service for the Burn Permit Program including alternatives to burning stubble	7/13 – 6/14	District Coordinator	14	\$2528.96	
Provide technical assistance and/or cost share for the implementation of Best Management Practices/Principles	7/13 – 6/14	District Coordinator	10	\$6806.40	Includes cost share
Negotiate and complete Technical Service Provider Agreements with NRCS for Farm Bill program implementation for erosion control	7/13 – 6/14	District Coordinator	32	\$5780.48	

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and reduction of sediment in district waterways					
Promote Direct Seed / No Till / Mulch Till Systems implementation including Shop talk	7/13 – 6/14	District Coordinator & Supervisors	5	\$903.20	
Precision Farming Demonstration and Promotion Coupled with Conservation Tillage (partner with JTI)	7/13 – 6/14	District Coordinator Supervisors	2	\$361.28	
No-Till, Direct Seed Cost-Share Mentoring Program Grant: Participate with another district	7/13 – 6/14	District Coordinator	2	\$361.28	
Continue Agreement with Spokane Co CD for SRF Low Interest Loans	7/13 – 6/14	District Coordinator	1	\$180.64	
CRP Takeout Options Workshop – show economics in various options, grazing, oil seed crop, legumes, other alternative cropping, fencing options, water systems, seeding options, re-signup, and cost-share programs	7/13 – 6/14	District Coordinator	3	\$541.92	
Development and implementation of habitat improvement conservation plans	7/13 – 6/14	District Coordinator	1	\$180.64	
Provide technical assistance and service for the Annual Plant Sale	7/13 – 6/14	District Coordinator	3	\$541.92	
Erosion Control through Plantings, ie. CRP lands or set asides	7/13 – 6/14	District Coordinator	3	\$541.92	
Develop Whitman Conservation District CRP program concept	7/13 – 6/14	Supervisors & District Coordinator	2	\$361.28	
			78	\$19089.92	totals

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Natural Resource Priority Program Area:**Quality of Life****Goal(s):**

By June 2018 have a demonstrated increase in: agriculture related jobs, agriculture and conservation education programs in schools, fairs, libraries and other local events; thriving economy; great place to live, work, play and raise a family; positive community support & feedback; participation in district supported programs; increase interest in locally grown produce.

Natural Resource Measurable Result Objective:**Programmatic Measurable Result Objective:**

- Present conservation education in schools, fairs, library and local events
- 10 participants participating in district supported programs
- 20 young participants in conservation work
- Reduction of regulatory interventions both in rural and urban areas
- Increase in participants in growing food crops
- Demonstrated support for agricultural activities, new technology use, and agricultural culture

Funding Source(s): WSCC Funding (Category 1, 2, 3), Cost-Share Grants, NRCS-CCRP, CREP, EQIP grants

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Co-sponsor the legislative relations session with the other SE Area Districts	7/13 – 6/14	<i>District Coordinator</i>	2	\$361.28	
Publish one edition of newsletter (The Steward)	7/13 – 6/14	<i>District Coordinator</i>	5	\$903.20	
Host and assist in sponsorship of a booth at the Palouse Empire Fair	7/13 – 6/14	<i>District Coordinator</i>	1	\$180.64	
Provide youth conservation education programs to 3 classes	7/13 – 6/14	<i>District Coordinator</i>	3	\$541.92	
Host / assist with the County High School Envirothon and Land Judging Contest	7/13 – 6/14	<i>District Coordinator</i>	2	\$361.28	
Maintain district webpage	7/13 – 6/14	<i>District Coordinator</i>	5	\$903.2	
Participate in direct seed breakfasts	7/13 – 6/14	<i>District Coordinator</i>	1	\$180.64	
Co-sponsor the legislative relations session with the other SE Area Districts	7/13 – 6/14	<i>District Coordinator</i>	1	\$180.64	

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			20	\$3612.80	

District Operations:

Goal(s):

Goals: By June 2018 have a demonstrated increase in: high quality employees that are appreciated, happy Board Supervisors, steady Good Governance Tier 1 placement, clean audits & compliances, additional funding through grants, easily accessible office space

Programmatic Measurable Result Objective:

- Employee longevity
- 5 happy Supervisors
- Good Governance Tier 1 placement annually
- In three years have an excellent audit report
- 50% increase in funding through grants
- By the end of June each year have completed effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning and reporting.

Funding Source(s):

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Prepare and complete monthly Board meetings which include review of district law, rules, regulations on an annual basis	As Required	Board Members Natural Resource Coordinator	12	\$ 1,846.08	Volunteer
Complete monthly Board meeting financial reports using the BARS Accounting System and annual financial requirements which include AP/AR, grant vouchers, taxes, year-end financial report, district budget	As Required	District Auditor District Financial Coordinator	12	\$ 1,846.08	Palouse CD Reimburse
Organize and host Annual Stakeholders meeting	Annually	Board Members District Staff	3	\$ 461.52	Volunteer
Complete grant applications & reports as required by all funding entities	As Required	Natural Resource Coordinator	10	\$ 1,538.40	
Complete review and report requirements –Schedule 22; Annual Plan of Work; Annual Report of Accomplishments	As Required	Board Members Natural Resource Coordinator	3	\$ 461.52	Volunteer
Conduct district appointments and elections as required and assist other districts as requested	As Required	Board Members Natural Resource Coordinator	1	\$ 153.84	Volunteer
Review and update when needed the district policy book,	Annually	Board Members		\$ 153.84	Volunteer

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equipment inventory, MOU's, policies and procedures, employment posters and maintain/rent equipment as needed		<i>District Coordinator</i>	<i>1</i>		
Annually complete staff personnel reviews; provide supervisor and staff training as needed	<i>Annually</i>	<i>Board Members District Staff</i>	<i>1</i>	<i>\$ 153.84</i>	<i>Volunteer</i>
Attend WADE, SE Area Mtg; PE Mtg; WACD Convention; Direct Seed Conference; Annual Cattlemans Assoc Mtg; new supervisor orientation; regional tours; and other seminars/meetings that relate to priority concerns of the district and/or its operations	<i>Annually</i>	<i>Board Members District Staff</i>	<i>7</i>	<i>\$ 1,076.88</i>	<i>Volunteer</i>
As directed by the Board, apply for and secure funding for priority concerns within the district; explore opportunities to create district programs, fee for products, county funding and/or private funding	<i>As Requested</i>	<i>Board Members District Staff</i>	<i>5</i>	<i>\$ 769.20</i>	<i>Volunteer</i>
			<i>55</i>	<i>\$8,461.20</i>	

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FY2014 Annual Budget Whitman Conservation District

(Insert district budget for FY2014 (7/1/13 – 6/30/14))

(From FY13 Annual Plan)

Estimated Budget July 1, 2013 – June 30, 2014

Revenue:

Grant Income	\$ 56,00.00
Technical Service Provider	\$ 7,170.00
Account Interest	\$ 1,100.17
District Programs	<u>\$ 8,500.00</u>

Total Revenues	\$ 72,770.00
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Expenses:

Salaries/Benefits/Taxes	\$ 42,572.00
Office/Grant/Program Supplies	\$ 8,451.00
Cost-Share Program	\$ 14,195.00
Insurance/Dues	\$ 5,700.00
Training/Travel	<u>\$ 1,852.00</u>

Total Expenses	\$ 72,770.00
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